



U.F.B.A

UNITED FIRE BRIGADES'
ASSOCIATION OF NEW ZEALAND

MINUTES - DAY THREE

**139th Annual Conference of the United Fire Brigades' Association (Inc)
held at the Pullman Hotel in Auckland on Sunday 29 October 2017.**

At 08:33 hours, President Kittelty called the Conference to order.

Confirmation of Minutes from Day Three

Amendments to the minutes were as follows:

- Page 1 – change to \$3.5 million, not for profit under \$9.6 billion

MOTION: That the minutes taken on Day Two be adopted subject to the amendments listed above being made.

Moved: N LeGrice, Newlands
Seconded: A Robb, Balfour

The Motion was **CARRIED**.

Announcement of 2018 Conference Location

President Kittelty announced that the 140th UFBA Annual Conference will be held in Wellington. A short promotional video played.

Challenges Committee and Technical Panel Forum

President Kittelty handed over to Challenges Committee Chair Nigel Lilley to welcome the Challenges Committee to the stage.

Mr Lilley gave a brief address. He acknowledged the Board for their support to the Technical Panel. He then thanked the challenge officials for their dedication, which was met with applause. He thanked the competitors, and the UFBA Events Team for all of their hard work. Mr Lilley then thanked the members of the Technical Panel on behalf of the competitors and officials. This was met with applause.

Mr Lilley took the opportunity to thank Ian Lindsay for his contribution to the Technical Panel, and to his family for the support they have provided. He presented Lyn Lindsay with flowers as a token of appreciation for her support to Mr Lindsay during his term on the Technical Panel. Mr Lilley then introduced Ian Lindsay, Convenor of the Technical Panel to speak to the annual report. A question and answer session then took place, with the Convenor of the Technical Panel answering questions that were raised by the delegates.

Mr Lindsay was presented with a plaque, Mr Lindsay then addressed the delegates.

Mr Lilley then introduced Mark Osborne as the successful candidate for the position on the Technical Panel. Mr Osborne was then presented with a lapel badge.

It was confirmed that the convenor of the Technical Panel for the upcoming year will be announced on the UFBA website after their first meeting in November.

General Business

The floor was opened for general business.

Future UFBA Conference Format

Philip Woolf, Takaka

Mr Woolf put forward a question around how to attract new brigades to conference. He referred to the wide spread demographic of attendees from all over NZ, this along with other factors (i.e. work commitments) may be a barrier to brigades attending.

Mr Woolf suggested revising the format of conference could be a way to get more attendees, and looking into new ways of voting (i.e. online). He said it would be worthwhile to survey our members to find out what would attract more attendance, and to find out the barriers of those who choose not to attend.

Chief Executive Officer Bill Butzbach responded by saying that UFBA is continually looking for ways to improve conference, and in the future it could provide more opportunities for learning and professional development. Mr Butzbach agrees with the points raised by Mr Woolf, and that we also need to consider new ways to connect with members.

Fire and Emergency NZ Name Badges and Flag

Richard Davidson, Past President

Mr Davidson addressed conference with concern that the new Fire and Emergency NZ name badges had been ordered and are not fit for purpose.

Mr Davidson also asked whether Fire and Emergency NZ had yet considered the design of a new flag to be distributed to brigades.

Paul McGill responded by saying that the orders for the new name badges had been cancelled, and will be reformatted so they are easier to read and include brigade name.

Regarding the flag, Mr McGill said that planning is underway. It can be a time-consuming process as the new flag will need to be officially registered, but Fire and Emergency NZ is eager to have flags distributed as soon as possible.

Xero Accounting Package for Brigades

Scott Lanauze, NZFBI

Mr Lanauze requested an update on the Xero account package being made available to brigades. The President deferred this item to later in the day as the key note speaker had arrived.

Keynote Speaker

President Kittelty introduced the key note speaker, Simon Gault to present to the delegates.

Conference adjourned for morning tea at 10:36 hours and reconvened at 11:07 hours.

Appointment of the Patron of the UFBA

MOTION: That Dame Margaret Bazley continue as Patron of the UFBA

The reading of the motion was met with applause. The Motion was **CARRIED** by acclamation.

General Business

Request to Suspend Standing Orders

Garry Stanley, Past President

Mr Stanley took to the stage to speak to an item of general business.

MOTION: That standing orders be suspended to introduce an urgent item of business centred on the UFBA's Constitution and its rules which has arisen through unforeseen circumstances.

Moved: G Stanley, Past President
Seconded: M Smith, Porirua

The Motion was **CARRIED** by overwhelming majority.

MOTION: That rule 12.5 be amended to allow one further term of 2 years for an appointed member of the Board whose tenure expires, by the Constitution in 2018 to ensure continuity in our governance for the duration of the transition until 2020.

Moved: G Stanley, Past President
Seconded: S Robinson, Woodend

The Motion was **CARRIED**.

After concern was raised by a delegate that the motion had been carried prior to discussion, the motion was rescinded by the President, and then put to the meeting again.

MOTION: That rule 12.5 be amended to allow one further term of 2 years for an appointed member of the Board whose tenure expires by the Constitution in 2018 to ensure continuity in our governance for the duration of the transition until 2020.

Moved: A Kittelty, President
Seconded: S Robinson, Woodend

The Motion was **CARRIED**.

MOTION: That standing orders are resumed

Mover: G Stanley, Past President
Seconded: A Hemsley, Akaroa

The Motion was **CARRIED**.

Installation of Officers

President Alan Kittelty addressed the delegates, and then inducted Vice President Joe Manihera as President and placed the chains around his neck.

Newly appointed President Manihera was presented with a lapel badge, and then made an address to the delegates. Past President Kittelty was presented with a lapel badge, and was thanked for his service to the UFBA during his term.

President Manihera presented newly appointed Vice President Glenn Williams with a lapel badge.

President Manihera thanked the scrutineers for their help at this year's conference.

Installation of New Directors

Chairman Rick Braddock introduced the new Board members to the Conference.

Director Scott Miller was presented with a lapel badge.

Newly elected Director Warren Maslin was presented with a lapel badge, and addressed the delegates.

Presentation of Life Honorary Membership of the UFBA

President Manihera announced the Board's desire to confer two new Life Honorary Memberships to the UFBA.

MOTION: That former Chief Executive George Verry be nominated to receive the Life Honorary Membership to the UFBA.

The Motion was **CARRIED** by acclamation.

MOTION: That Past President Alan Kittelty be nominated to receive the Life Honorary Membership to the UFBA.

The Motion was **CARRIED** by acclamation.

President Manihera presented Alan Kittelty with a UFBA Life Honorary Membership Medal. Mr Kittelty addressed the delegates.

General Business

President Manihera asked the floor if there were any further items of general business.

Stakeholder Manager, Ceara Owen-Perry took to the stage to answer the earlier question regarding the Xero accounting package raised in general business by Scott Lanauze, NZFBI. The pilot for the rollout of Xero to brigades is currently underway. UFBA received funding to cover the pilot from Fire and Emergency NZ as it falls under one of the Day 1 initiatives, reduction of administrative burden on volunteer fire brigades.

President Manihera then declared the 2017 Annual Conference closed at 12:00 hours.