



2006 EXAMINATIONS

UNIT 7

ADMINISTRATION AND MANAGEMENT

Saturday 2nd September 2006

SECOND SESSION 1200 to 1400 hours

Ten Minutes are allowed to read through this paper.

Candidates are to **attempt any five questions.**

All questions carry equal marks and may be answered in any order.

Ink or ballpoint pens are to be used for all written work.

Pencil may be used for diagrams or sketches.

All working must be shown.

Marks may be deducted for untidy work.

Spare paper can be obtained from the invigilator if required

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Candidate Number

QUESTION 1

When confronted with making a Media statement there are several **SHOULD** and **SHOULD NOT** general points that must be followed.

A. Detail five (5) points that **should not** be said

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B. Detail five (5) points the designated spokesperson **should** follow

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QUESTION 2

The NZFS Manual of Operations Volume 1 'Operational Management' refers to Operational Planning. Explain the purpose of:

A. A tactical plan

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B. A risk plan

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C. Detail the General Requirements of Risk and Tactical plans. (not the content)

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QUESTION 3

The Fire Service Act empowers the Fire Service to charge for particular services.

A. List four (4) events that could incur charging by the Fire Service.

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B. Explain the difference in charging for a property and vegetation fire **outside** of the Fire District.

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C. Detail the criteria for charging for false alarms

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QUESTION 4

The New Zealand Fire Service has a Protected Disclosure Policy.

A. Define the purpose of the Protected Disclosure Policy.

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B. List the criteria required to meet the protection of a Protected Disclosure policy.

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QUESTION 6

Section 'N' of The NZFS Operational Management Manual provides guidance on when the fire service is under an obligation to report certain matters to other agencies or authorities.

Describe FIVE (5) situations when this is required and list the agencies or authorities reported to and the specific legislation that requires it.

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