**Application for Challenge Panel** **Membership**

**Instructions for Challenge Panel Applications**

1. This form can be completed on the word document or on a printed copy by hand
2. Please scan the completed form to [events@ufba.org.nz](mailto:events@ufba.org.nz) for consideration

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| ***Personal Information*** | |
| **Name:** | **Cell phone:** |
| **Brigade:** | **Position:** |
| **Address:** | |
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1. Please outline below your experience in challenges/events either at UFBA or Provincial Levels, as a competitor or on an organising/technical panel
2. What do you consider to be the three key attributes of a Challenge Panel member and why?
3. What do you think are the three most important considerations when dealing with competitors, members of the public and representatives from the UFBA’s key stakeholders?
4. As a Challenge Panel member you will be required to observe and record accurate challenge details – give an example of how you have done this either in your experience at a challenge or in your everyday work.
5. Taking decisive action and applying sound judgement is key as a Challenge Panel Member. Explain a situation at a challenge where this may be relevant tell us why it is important.
6. Given the close working relationship with the UFBA Events Team, please give an example of how your skills would complement their work.
7. Is there anything else that you would like to include to support why you believe you are the best candidate for a role on the Challenge Panel.

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| **The appointment process is as follows:** |

* The UFBA put out a notification of role and available background materials and call for applications from membership
* UFBA members with suitable skill set submit an application form and supporting documents if necessary.
* UFBA management shortlist applicants with reference to the key attributes
* A shortlist of applicants is provided to the Membership Advisory Panel (MAP) for their consideration and comment
* Further enquiry of the applicant may be required by the Challenge Panel Leader and/or Events Team Manager
* The UFBA Board considers and then endorses the applications; and
* The UFBA CEO appoints the Panel Members.