



CANDIDATE PROFILE  
& NOTICE OF MOTION

145<sup>th</sup> UFBA  
**AGM**

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3 NOV 2023

**ACTIVATE**

# NOMINATED FOR

## UFBA VICE PRESIDENT (UNOPPOSED)

### Jeff Manson

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Kia ora Members of the UFBA

I am putting my hand up to be your next UFBA Vice President, as I want to work with the membership, for the membership to continue the UFBA's strong history.

I am married to my lovely wife, Jan, and we have five children and three granddaughters between us.

I am a panel beater/painter/classic car restorer in Riversdale which is 35 minutes from home. I attend call outs for Riversdale during the day, as I feel it's important to help out when someone is in need.

I started as a volunteer firefighter 37 years ago in the small rural town of Mossburn which is in the heart of Northern Southland, between Te Anau and Queenstown. I have also served in Nighcaps, Winton and Cromwell.

My involvement with the UFBA started in 1986 through the challenges they provide to the membership. Competing in the Waterway Challenges both at Provincial and UFBA National levels, has honed my skills as a firefighter, team player and competitor. I have also made friends and connections that are invaluable to me and also the position of Vice President. I have also competed in Firefighter Challenge and Road Crash Rescue. Now it's my time to give back, I have been accepted as an official for this year's UFBA Drivers Challenge and am really looking forward to officiating for the first time. I always set high personal goals and believe there is always something to strive for and improve on. Like any challenge itself, one wants to do their best but not as an individual but for the team.

Having just come through the Otago/Southland Provincial Fire Brigades Association Executive and completing the role of President this year. I found myself loving the involvement with so many diverse people within the organisation and this is why I wish to continue helping, supporting and listening to others to make improvements or change. The involvement with governance, advocacy and committees has taught me a great deal. There is always something to strive for and improve on.

Our eight Provincials across New Zealand are in a very strong position through the support of the UFBA and the huge amount of work put in by the members of the Provincials who have worked hard to achieve this. I see



this as a positive benefit to all our members and keeping the continuity of the group over the years ahead as being very important. It has been very humbling to see the people of all our eight Provincials who are so passionate, hardworking and committed to the cause, as are the staff of the UFBA. Together we are strong.

Having seen our Past Presidents and current President working for the members and doing a tremendous job. It is obvious to me, their involvement with the UFBA and our Provincial Associations is vital to our membership, and I want to be part of this the work and continue the momentum.

I want to meet as many people as possible to listen and talk to them and to meet their expectations as their Vice President, to actively create positive change for our members by being your voice to be heard and to act.

Your support would be greatly appreciated, and I will work hard to live up to your expectations and Mine .

Nga mihi nui

# NOTICE OF MOTION

## MOTION 1

**TITLE:** Increase UFBA Benevolent Fund Subscription Fees

**MOVER:** The United Fire Brigades' Association Board

**SECONDER:** Wyndham Volunteer Fire Brigade

**MOTION:**

- a. In accordance with clause 4.8(a) of the UFBA Constitution, it is proposed that the annual contribution to the UFBA Benevolent Fund be increased from \$5.00 per brigade member to \$8.00 per brigade member per annum, and this is to come into effect with the Fire and Emergency New Zealand grant payable in January 2024.
- b. That the annual contribution to the Benevolent Fund is deducted quarterly from members' brigade grants commencing with the grant payable in January 2024.

**REASON:**

Currently, member brigades pay \$5.00 per brigade member, per annum. This amount is deducted from each brigade's grant from Fire and Emergency New Zealand in October each year.

During recent years, there has been an increasing number of applications for grants from the Benevolent Fund:

Financial Year Ending	Number of Grants Given	Sum of Grants Given
30 June 2011	15	\$26,587
30 June 2012	10	\$31,400
30 June 2013	18	\$31,850
30 June 2014	21	\$29,300
30 June 2015	15	\$21,800
30 June 2016	23	\$42,650
30 June 2017	19	\$49,000
30 June 2018	14	\$27,058
30 June 2019	29	\$79,700
30 June 2020	29	\$87,000
30 June 2021	33	\$86,394
30 June 2022	33	\$84,350
30 June 2023	98	\$265,150

The 2022-23 financial year saw a significant increase in grants given to members. This included 49 grants amounting to \$164,000 given to support members who were affected by the severe weather in Auckland, Tairāwhiti, Hawkes Bay and Wairarapa.

In previous major events, such as the 2011 Christchurch Earthquake and COVID-19 Pandemic, the Benevolent Fund has received special one-off grants from Fire and Emergency New Zealand (or formerly NZ Fire Service) to enable the Fund to continue managing and assisting members who had been impacted by these events.

When Cyclone Gabrielle hit in February this year, funds from the Benevolent Fund investments were used to meet the high demand of financial assistance needed to support our members. This placed considerable pressure on our funds and compromises our ability to provide financial support for members if there were another major event affecting members.

To assist in strengthening the Fund, the Benevolent Fund Trustees have established a working group to investigate and consider options for future funding alternatives in addition to the increase in subscription fee.

# IMPORTANT AGM INFORMATION

## VOTING INFORMATION

**Board Director** – There are no Board Director vacancies to vote for this year.

**Vice President** – We have one Vice President nomination, this candidate is unopposed and no vote is required.

**Motions** – We have one Motion to vote on. This will be done by a majority vote using a show of voting delegates' and proxies' coloured cards.

## COLOURED CARDS

When AGM attendees register on arrival at the Michael Fowler Centre, they will be issued with a coloured card to identify their voting and speaking rights.

**AGM Delegates** – You will have a blue card which gives you speaking rights and enables you to vote on behalf of your brigade.

**Proxy Votes** – If you are an AGM Delegate holding a proxy vote for another member brigade, you will also have an orange card to reflect the vote for the other member brigade.


**Past Presidents and Life Honorary Members** – You will have a green card which gives you speaking rights.

## PROXY VOTE

If your brigade does not have a Delegate attending the AGM, we encourage you to consider sending your vote with a neighbouring brigade that does have a Delegate.

Included in this pack is the Proxy Voting Form, which can also be found on our website. This must be signed by the non-attending brigade and brought to the AGM with the proxy brigade on the day for registering.

Proxy brigade please bring this form to vote on behalf of the non-attending brigade at the 145th AGM 2023



**UFBA**  
UNITED FIRE BRIGADES' ASSOCIATION  
Serving firefighters for over 140 years

145<sup>th</sup> **UFBA**  
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**PROXY VOTING FORM**

**This is only to be filled out if your brigade is NOT physically attending the UFBA AGM but wish to be represented.**  
**PLEASE READ ALL OF THE FOLLOWING INFORMATION**

**PROXY VOTING**  
The UFBA Constitution 6.10(d) states: Any Voting Member not able to send a Delegate to a Members' Meeting shall have the right to be represented by a Delegate of another Voting Member provided that no Delegate may hold the proxy of more than one Voting Member.

**UFBA ANNUAL GENERAL MEETING PROXY VOTING - NEW PROCESS**  
Your chosen proxy delegate will physically register on arrival at the Michael Fowler Centre in Wellington. They will be asked if they are holding a proxy vote. This form will be exchanged for a uniquely coloured proxy card. Visually the delegates hold up their card(s) at voting time.

**NON-ATTENDING BRIGADE TO COMPLETE**  
We authorise in accordance with section 6.10(d) of the UFBA Constitution that the brigade below represents our brigade at the 145th UFBA AGM in all voting matters. We certify that they understand our brigade's position and decisions on nominated candidates and motions. We acknowledge the proxy brigade delegate has agreed to vote on our behalf.


**NON-ATTENDING BRIGADE INFORMATION**

Non-attending brigade:	<input style="width: 90%; height: 20px;" type="text"/>
Name of CFO/OIC:	<input style="width: 90%; height: 20px;" type="text"/>
CFO cell ph. number:	<input style="width: 90%; height: 20px;" type="text"/>
Signature:	<input style="width: 90%; height: 20px;" type="text"/>


**PROXY BRIGADE ACTING FOR THE ABOVE BRIGADE**

Proxy brigade:	<input style="width: 90%; height: 20px;" type="text"/>
Proxy delegate name:	<input style="width: 90%; height: 20px;" type="text"/>
Email address:	<input style="width: 90%; height: 20px;" type="text"/>
Proxy delegate cell ph.:	<input style="width: 90%; height: 20px;" type="text"/>


*As the Proxy Brigade for the above-mentioned non-attending brigade, we understand that we can only bring one Proxy Vote in addition to our brigade vote.*



NOMINATE YOUR NEAREST BRIGADE AS PROXY



COMPLETE FORM AND GIVE TO PROXY BRIGADE



PROXY TO BRING TO AGM AND VOTE ON YOUR BEHALF

UFBA House, 86 Main Road, Tawa, Wellington 5028  
04 237 0265 | events@ufba.org.nz | ufba.org.nz

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