

# CHALLENGE EQUIPMENT REQUEST FORM



Please use this form to request any equipment or Challenge Panel assistance from the UFBA office for any **Provincial or Sub-Association Event**. In order to avoid disappointment, ensure that you are submitting your request at least 30 days' notice prior to your event.

Please complete **ALL** the following fields.

## General Event Information

Organisation: \_\_\_\_\_

Name of Provincial Event: \_\_\_\_\_ Date of Event: \_\_\_\_\_

Date Equipment Required: \_\_\_\_\_ Date equipment will be returned: \_\_\_\_\_

Location: \_\_\_\_\_

## Type & Numbers of Equipment Required:

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## Challenge Panel Assistance:

" We would like a member of the Challenge Panel (or nominee) to be onsite for the duration of the event. Please give details about times, dates, nearest airport and any specific requirements you may have.

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## Shipping of Equipment:

- " We will arrange for someone to collect and drop off the gear at the UFBA office
- " We will arrange for a courier to pick up the items
- " Other (please state): \_\_\_\_\_

## Organisational Details:

Your Name: \_\_\_\_\_ Organisation: \_\_\_\_\_

Designation: \_\_\_\_\_ Email: \_\_\_\_\_

Telephone: \_\_\_\_\_ Signed: \_\_\_\_\_

I agree to ensure that the equipment is returned in the same condition it was issued, by the date specified above unless otherwise discussed with the UFBA. Any damage beyond general wear and tear to the equipment whilst in your care will be repaired by the UFBA and the costs invoiced to your organisation.

Forward your completed form to [events@ufba.org.nz](mailto:events@ufba.org.nz). All requests will be responded to via email.

